

**MINUTES OF THE MEETING OF THE
SOUTH DAKOTA INTERAGENCY COORDINATING COUNCIL
January 8, 2007
10:00 A.M. – 12:00 P.M. (CT)
9:00 A.M. – 1:00 P.M. (MT)**

Members Present: Revi Warne, Barb Hemmelman, Judy Hoscheid, Laura Johnson Frame, Erin Horstmeyer, Monica Mayer, Shawna Fullerton, Anne Reddy, Carli Nighbert, Karla Schlosser, Barb Hemmelman, and Janet Ricketts.

Members Absent: Rozalyn Goodwin, David Calhoon, DiVina Baker, Lynn B. Fjellanger, Shauna Klipfel, Donna Olivier, Patricia Monson, Cathy Holden, Mary Livermont, and Keith Moore.

State Birth to 3 Connections Staff: Sherrie Fines, Jan Elsing and Merle Doolittle.

Call to Order: The meeting was called to order by Chairperson, Karla Schlosser.

Welcome and opening remarks by Sherrie Fines.

Previous Meeting Minutes: Correction to the October 2006 minutes was made in the spelling of Erin Horstmeyer's name. A motion to approve the minutes of the last meeting was made by Barb Hemmelman. Second made by Judy Hoscheid. Motion carried.

Approval of Agenda: The agenda was approved.

Old Business:

Sherrie Fines reported on the ICC Orientation that John Copehhaven of Mountain Plains Regional Resource Center (MPRRC) presented at the Oct. 2006 ICC and Stakeholders meeting. The ICC members were given an updated ICC Orientation booklet.

The State Performance Plan (SPP) and Annual Performance Report (APR) are the driving force for the Part C program in the state. A draft of the APR was sent to the ICC members. Sherrie discussed the APR which is due to the Office of Special Education Programs (OSEP) by Feb. 1, 2006. Karla Schlosser, chairman, will be signing this report on behalf of the ICC.

Information was shared on the new indicators 3, 4, and 12 from the State Performance Plan and the changes that were made to Indicator 14.

- Indicator #4 - The percent of families participating in Part C who report that early intervention services have helped the family: a) know their rights; b) effectively communicate their children's needs; and c) help their children develop and learn. The data collected this first year suggests a few concerns with the survey. First, the response rate is lower than desired (27.2%). A higher response rate was expected given that many surveys were delivered in person to the family member by a service coordinator. The length of the survey possibly lowered the response rate. In general, survey research has shown that the shorter the survey, the higher the response rate. The reading difficulty of the items is a second concern and might have discouraged some families from completing the survey. A third concern is the high percentage of respondents who did not complete some questions. The Birth to 3 Connections program will be working with MPRRC to make needed changes with the survey which will be shared with the ICC.
- Indicator #3 – Percent of infants and toddlers with IFSPs who demonstrate improved social-emotional skills; acquisition and use of knowledge and skills and use of

appropriate behaviors to meet their needs. In SD, the Special Education programs including Part C and Part B have been collaborating together to provide child outcome using the Battelle Development Inventory 2 (BDI-2). The BDI-2 will be obtained at entry to Part C and exiting Part C. The exit scores to Part C will become the entry scores for Part B. When the child turns age 6 and leaves the Part B (619) and goes into the school age Part B system, the BDI-2 will be part of the testing and give Part B a baseline to work with when a child enters the program.

The BDI Online Scoring Trainings will be held on January 17, 2007 in Rapid City and Sioux Falls and January 18, 2007 in Chamberlain. These training are for teachers who will be administering BDI tests to Part B children. The workshops will cover information regarding the administration, scoring, and interpretation of the Battelle Developmental Inventory. Attendees will learn the process of scoring the BDI-2 as well as how to score using the online scoring site. Information will also be provided regarding how the BDI-2 meets the requirements for reporting progress as part of the State Performance Plan. This will be much easier for a district to obtain data and a better way to see if children are making progress. For Part B, scoring will be completed on line. For Part C children's BDI scores will still need to send a hard copy of the *Early Childhood Result Report* form to the state office.

- Indicator #12 – Percent of hearing requests that went to resolution sessions that were resolved through resolution session settlement agreement. The state has set the target at 75 percent with a gradual increase of 2-3 percent each year.
- Indicator #14 - State reported data are timely and accurate. With this indicator there was a change to the wording in the narrative that each ICC member received.

Updates on the State Performance Plan and Annual Performance Report will be posted on the website. If anyone has changes or additions to these reports please let Sherrie know.

List of ICC Priorities for the Year – Sherrie Fines

The SPP and APR with the 14 indicators will be a priority for the ICC for the year. Another priority will be to continue to market the program in the state. Karla Schlosser and Erin Horstmeyer have offered to design a letter for parents that service coordinators can give to families at the transition conference to share their success stories with the Birth to 3 Connections program. It is anticipated, the Part C program will be requesting state dollars for the 2009 budget.

Review of Pamphlets for ICC- Sherrie Fines

The following pamphlets were reviewed with the ICC members.

1. 14 Indicators for Success
2. Public Information on the Interagency Coordinating Council
3. SD Dept. of Education – Interagency Coordinating Council
4. SD Interagency Coordinating Council (ICC) By Laws

The ICC members have approved the four pamphlets. These pamphlets will be available on the Birth to 3 Connections website.

Child Count – (December 1, 2006) - Jan Elsing

The preliminary child count number for December 1, 2006 is 1006. In 2005 there were 935 children on active IFSPs. We average about a 9% increase from year to year. The increase from 2005 to 2006 was 7%. We have met our Annual Performance Report target for Indicator 6 on the number of infants and toddlers birth to 3 with IFSPs compared to other states with similar eligibility and with the national target. Indicator 5 breaks out the number of infants and toddlers under the age of 1 on active IFSPs and we are below the national target. We have been working on increasing that number through various activities with the 3 Neonatal Intensive Care Units (NICUs) in the state. We increased that number from 91 children in 2005 to 139 children in 2006. Between December 2, 2005 and December 1, 2006 785 children exited the program due to aging out, moving, parent removing the child, child has passed away, etc. This is the first

year that OSEP has requested gender data. December 1, 2006 child count data shows there are more boys than girls in the program. The child count will be finalized by February 1st and the report will go to OSEP at that time.

Update on ICC Membership – Sherrie Fines

Shawna Fullerton will taking Revi Warne's place on the ICC. Lynn Boettcher Fjellenger and Mary Livermont have taken different positions so there positions are currently open.

New Business:

South Dakota Homeless – Laura Johnson-Frame, Department of Education

Laura talked about the Homeless Program in South Dakota. Handouts were sent to ICC members before the meeting.

Annual Application – Sherrie Fines

The Annual State Application under Part C of the Individual with Disability Education Act for federal fiscal year 2007-2008 will be submitted to the Office of Special Education programs on or before April 20, 2007. The application will be available for public access on the Birth to 3 Connections website by the middle of February. The state is required to have the application available for the public for 60 days prior to submission date.

Part C Rule Change 24:14:04:17. Submission of bills – Sherrie Fines

The Part C program was considering a change to 6 month to 3 months on submission of bills. The decision was made to keep the language the same in the rules but providers are asked to submit bills within 3 months. This rule will not change because of the waiting period for insurance payments and needing the full 6 months when such situations may occur.

Public Comment: None

Other Business

Next meeting – Tuesday, March 6, 2007 – 10:00 – 12:00 – (CT) - DDN Sites

Judy Hoscheid motioned to adjourn the meeting and Shawns Fullerton seconded the motion. Meeting adjourned.